

MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE  
**HARDWICK ELECTRIC DEPARTMENT**

A regular meeting of the Board of Commissioners of the Hardwick Electric Department was held on the 16<sup>th</sup> day of APRIL, 2018 at the hour of 6:00 PM at the Hardwick Electric Offices in Hardwick, Vermont.

**Those present and attending said meeting were:**

Lynne Gedanken, Chairperson

Gina Campoli, Commissioner

Nat Smith, Commissioner, Commissioner

Brad Ferland, Commissioner

**Absent was:**

David Mitchell, Commissioner

**Also Present was:**

Mike Sullivan, General Manager

Board Chairperson Gedanken called the meeting to order. 6:05 PM

Following discussion, it was voted to approve the agenda with the addition of preliminary discussion on the proposed USDA Rural Development program and 2017 Audit discussion.

**AGENDA**

Minutes of the March 19, 2018 Regular meeting were reviewed. Following discussion upon motion by Commissioner Campoli, seconded by Commissioner Ferland it was voted to accept the minutes as printed.

**MINUTES**

Commissioner Ferland asked the Manager about the audit process. An entrance conference will be scheduled with the auditors to discuss how the audit will be performed and give the board the opportunity to request additional review and procedural recommendations from the auditors.

**2017 ANNUAL  
AUDIT**

The Manager presented the Board with a USDA Rural Economic Development Loan & Grant Program. Following discussion, the board would like to have a representative from the program attend a board meeting to discuss the pros and cons for Hardwick Electric to participate.

**USDA**

The Board reviewed the proposed Personnel Policy. Following discussion, the board had revisions and requested clarification on some sections that the manager will get for the next board meeting.

**PERSONNEL  
POLICY**

Upon motion by Commissioner Gedanken, it was determined public discussion on a legal matter could prejudice the Hardwick Electric Department, seconded by Commissioner Ferland that it was voted to enter into executive session. 8:22 PM

**EXECUTIVE  
SESSION**

Return to regular session with no action taken. 8:45 PM

Upon motion by Commissioner Gedanken, it was determined that the premature disclosure of a litigation matter could prejudice the interests of the Hardwick Electric Department, seconded by Commissioner Smith it was voted that the Board enter Executive Session. 8:22 PM

**EXECUTIVE  
SESSION**

Return to regular session with no action taken. 8:55 PM

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**ADJOURNMENT**

There being no further business to come before the Board, upon motion by Commissioner Ferland, it was voted to adjourn the meeting. 8:56 PM

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**Acting Recorder: Mike Sullivan**

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**Chairperson: Lynne Gedanken**