

**DRAFT MINUTES OF THE HARDWICK ELECTRIC DEPARTMENT
BOARD OF COMMISSIONERS ZOOM MEETING
9/21/20 AT 5 PM**

COMMISSIONERS IN ATTENDANCE – GEDANKEN/SMITH/PREVOT/O’CONNELL/AMBROSINO...AS WELL AS GM SULLIVAN/J. PATTERSON

- COMMISSIONER SMITH CALLED THE MEETING TO ORDER AT 1707 HOURS
- COMMISSIONER SMITH MOVED TO ELECT LYNNE GEDANKEN AS CHAIR FOR THE BOARD OF COMMISSIONERS...SECOND BY COMMISSIONER PREVOST...MOTION WAS UNANIMOUSLY APPROVED
- COMMISSIONER O’CONNELL REQUESTED TO ADD ITEMS TO THE AGENDA...INCLUDING AN EXECUTIVE SESSION ABOUT A PERSONNEL MATTER...COMMISSIONER GEDANKEN PLACED THESE UNDER NEW BUSINESS
- MOTION MADE TO APPROVE THE MINUTES OF THE REGULAR BOARD MEETING OF 8/17/20 BY COMMISSIONER PREVOT...SECOND BY COMMISSIONER SMITH...MOTION CARRIED BY COMMISSIONERS SMITH/PREVOST/AMBROSINO/O’CONNELL – CHAIR GEDANKEN ABSTAINED
- THERE WAS NO PUBLIC PRESENCE OR COMMENT
- DISCUSSION IN REGARD TO MOST RECENT COVID ARREARAGES REPORT – JESS SUMMARIZED THE DATA AND INFORMED THE BOARD ABOUT CUSTOMER PARTICIPATION/ACTIVITY IN THE VCAAP PROGRAM SO FAR...WHICH HAS SO FAR PROVIDED ABOUT \$7.5K OF PAYMENTS TO HED FOR CUSTOMER ARREARAGES. EXTENSIVE DISCUSSION TOOK PLACE ABOUT THE DETAILS OF THE REPORT – TO CLARIFY EXACTLY WHAT THE DATA WAS SHOWING. TOTAL MONIES PAST DUE AS OF THE END OF AUGUST WAS \$261K, AND THE INCREASE FROM APRIL TO AUGUST IS \$11K
- THE GENERAL MANAGER ANSWERED QUESTIONS FROM THE BOARD ON HIS MONTHLY REPORT
- COMMISSIONER O’CONNELL INITIATED DISCUSSION ABOUT BOARD POLICIES/PROCEDURES – THE BOARD AGREED THAT IF A SPECIFIC CONCERN FOR A POLICY/PROCEDURE IS DEEMED NECESSARY BY ANY COMMISSIONER, THEN THEY SHOULD PRESENT THAT SPECIFIC CONCERN FOR DISCUSSION WITH THE FULL BOARD
- CHAIR GEDANKEN DISCUSSED AND SUGGESTED A MEETING BETWEEN THE HARDWICK SELECTBOARD AND HED BOARD OF COMMISSIONERS – GM SULLIVAN COMMITTED TO GET A MEETING ORGANIZED/SCHEDULED
- THE COMMISSIONERS BRIEFLY DISCUSSED SOME PUBLIC MEETING RULES/LAWS
- THE COMMISSIONERS DISCUSSED LIABILITIES AND INSURANCE – GM SULLIVAN COMMITTED TO SCHEDULE A VLCT/PACIF REPRESENTATIVE TO PRESENT ON HED’S INSURANCE FOR THE COMMISSIONERS AT THE NEXT REGULAR MEETING
- GM SULLIVAN ADVISED THE COMMISSIONERS THAT A NEW AUDITOR HAD BEEN HIRED TO PROVIDE SERVICES FOR 2019 AND 2020...FIRM IS AM PEISCH CPA’S AND ADVISORS OUT OF COLCHESTER VT
- COMMISSIONER O’CONNELL INITIATED DISCUSSION ABOUT A SUCCESSION PLAN TO INSURE CONTINUITY OF SERVICE IN THE EVENT OF A LOSS OF KEY PERSONNEL – SUCH AS HED’S GM.
- GM SULLIVAN ADVISED THAT THERE ARE IN FACT ASSISTANCE PROVISIONS PRESENTLY IN DEVELOPMENT FOR THE GM POSITION SPECIFICALLY THROUGH VPPSA
- COMMISSIONER SMITH MOVED TO GO INTO EXECUTIVE SESSION TO DISCUSS A LEGAL MATTER OF WHICH THE PREMATURE GENERAL PUBLIC KNOWLEDGE OF WOULD PLACE HED AT A SUBSTANTIAL DISADVANTAGE. SECOND BY COMMISSIONER PREVOT – ENTERED EXECUTIVE SESSION AT 1838 HRS.
- MEETING RETURNED TO OPEN SESSION AT 1840 HRS. – NO ACTION TAKEN
- MEETING ADJOURNED AT 1841 HRS.

